

O'CONNOR ATHLETIC BOARD COMMITTEE MEMBER DESCRIPTIONS

Secretary

Treasurer

Ways & Means

Responsible for procurement, storage and sales of all spirit merchandise. Sales are approximately \$55^K annually for the past 2 years. COG = 50% so margin is 100%. Requires a motivated, highly organized and flexible individual with business sense. Best served by either a couple (husband/wife) or 2 - 4 individuals.

Programs

Responsible for Fall Football program. We grossed \$35^K last year (best year ever) and it cost approximately \$19^K. Already underway and we are being very aggressive due to the tight economy and competition from Brandeis. We are currently in very good hands at this time

Concessions

To interface with the Northside Booster Association (NBA) which is the governing body made up of all the Band & Athletics booster representatives from each high school. Plan, coordinate, and follow-up staffing through various methods for each sports venue. Requires a highly organized individual with excellent communication skills.

Membership & Communications

Responsible for signing up members. Setting up phone and e-mail communications. I would like this position to be more fulfilling. Need someone creative to help sign up more members.

Hospitality; Sport's Banquet

Responsible for all refreshments at all of the "Meet & Greet the Teams Nites". I plan to expand their responsibilities to help with the Annual banquet and Football & Basketball BBQ's.

Panther Picnic

Responsible for coordinating all the booths from the various school organizations. It is a major fund-raiser for these other organizations and an exciting evening to kick off the season. We sell approximately 10-15% of our annual spirit sales at this venue. Requires an organized individual with good communication skills to interface with school organizations. Someone who works at the school is preferable since they will have a working knowledge of these organizations. It is a time sensitive operation that is completed by the end of the first week of school.